

SPHHP Faculty Council
Meeting Minutes – 2/3/11

Present	
P	Jennifer Temple, President
P	Jim Lenker, Secretary
P	Steve Bauer
P	Harold Burton
P	Dick Donahue
P	Elizabeth Gage
P	Terry Mashtare
NP	Jeff Miecznikowski
P	Amy Millen
NP	Heather Orom
P	Scott White

Topic	Discussion	Action Item
By-laws changes	The by-laws changes passed!	None.
Scheduling future faculty council events	Jenn spoke with the SPHHP Executive Committee, and they generally supported setting aside a common day/time once per semester for a school-wide FC event. General discussion ensued regarding potential date options with respect to the semester cycle. The consensus views were: (a) the event should occur during the first 4-6 weeks of each semester, and (b) the event should occur on different days of the week each semester in order to minimize inconvenience to a single department.	<ol style="list-style-type: none"> 1. Jenn will draft a formal memo requesting that the Dean block out a day/time block each semester. 2. FC members will provide feedback to Jenn on the memo. 3. Jenn will incorporate feedback and send the final draft to the Dean.

Topic	Discussion	Action Item
Spring social event: CoE tour	Heidi Kuwik provided Jenn with 11 potential date/time combinations reflecting the Dean's availability. These were distributed to FC members.	1. FC members will check these against their Departmental schedules and inform Jenn if there are any rule-outs.
Spring teaching forum	No discussion.	None at this time.
Workshop for junior faculty on dossier building	Scott offered a range of dates (beginning 3/25) for a 1-hour morning session. Discussion ensued about the desired content for Scott's presentation.	<ol style="list-style-type: none"> 1. Barb will send a Doodle poll to all assistant professors in order to schedule the date. 2. Barb will also request that attendees submit desired content areas and questions in advance of the presentation so that Scott may tailor his comments to the audience.
10-month faculty contracts	Scott initiated a discussion about school-wide understanding of 10-month faculty contracts, which are now the norm for new faculty appointments. A general and somewhat spirited discussion ensued regarding differences in 10- and 12-month contracts.	None at this time.
Adjourn		Next meeting: Thursday, March 3, 2011, 2-3 pm, 240 Farber Hall.