Outside Reader Appointment Form

The Outside Reader Appointment Form must be submitted to the Director of Graduate Studies for approval when the outside reader has been identified. The dissertation should not be given to the outside reader before he/she has been approved by the Director of Graduate Studies.

The purpose of the outside reader is to provide an independent and objective evaluation of the dissertation. Consequently, an outside reader must be a qualified individual from outside the student’s department who normally holds the highest degree in his or her respective field, holds a tentured/tenture track faculty appointment (or comparable research appointment) and has completed significant independent research scholarship.

The outside reader should be carefully chosen to avoid potential conflicts of interest. A conflict of interest arises when there is a preexisting relationship between the outside reader and the Ph.D. candidate and/or principal advisor such that there is the appearance of impropriety or a question arises as to the impartiality of the outside reader. If the qualifications of the outside reader do not fall within the above guidelines, the major professor must include a brief justification.

A copy of the outside reader's CV must be attached.

Outside reader’s name, affiliation, appointment/rank and address:

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________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________

Student’s Name: __________________________________________________________

Advisor’s Name: ___________________________________________________________

Title of Dissertation: ______________________________________________________

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Director of Graduate Studies Signature: ____________________________ Date:_________