

MEMORANDUM

TO: Graduating Students in the School of Public Health & Health Professions

FROM: Michelle Incorvia
Commencement Coordinator

DATE: January 25, 2008

SUBJECT: Commencement 2008

We are eagerly anticipating the School of Public Health and Health Professions' Commencement Ceremony, which will be held on Saturday, May 10, 2008 at 1:00 p.m. in the Center for the Arts (UB, North Campus). The ceremony is approximately two hours long and is immediately followed by a reception for all graduates and their guests in the Atrium. The SPHHP Commencement is a time of celebration and reflection, and we sincerely hope you and your family and friends will be able to join us.

This year for the first time, you will be able to register for Commencement online. Please go to <http://www.ubevents.org/event/sphhp08> and follow the simple steps. Once you complete the registration process you will receive an email confirmation which you may print and keep for your records. Be sure to pay particular attention to the most current commencement information posted in the blue sidebar.

Please also refer to the SPHHP website (<http://sphhp.buffalo.edu/commencement2008/>) for updated Commencement information. We also suggest you visit the university Commencement website (www.commencement.buffalo.edu) for information regarding cap and gown rental and purchase. If you are receiving a Doctoral degree you will need to place your order with the Bookstore between January 28 and March 3. If you are receiving either a Bachelor or Master degree you can place your order with the Bookstore between March 3 and May 11.

If you are unable to go to the Bookstore to order your graduation attire, please contact Debbie Davis or George Gerace, University Bookstore, at (716) 645-3131, 645-3132 or 645-3133, ext. 19 or 20. Debbie or George can take your order by phone (have your credit card handy). The Bookstore accepts Visa, Mastercard, Discover and American Express. Proper graduation attire (cap and gown) are required in order to participate in the ceremony. When ordering your attire, it is important to indicate you are graduating from the School of Public Health and Health Professions and to communicate your degree program as our school colors have changed.

It is imperative that all graduates arrive by **12:00 noon on May 10** and report to the Drama Theatre, Center for the Arts (follow the posted signs). Please locate your program area (as identified by signs) and report to your program director immediately for check in. You will receive further information at that time.

If you have any questions or concerns, please contact me either by phone at (716) 829-3434 ext. 289 or email at mmi@buffalo.edu. I look forward to assuring an excellent celebration of your accomplishments!